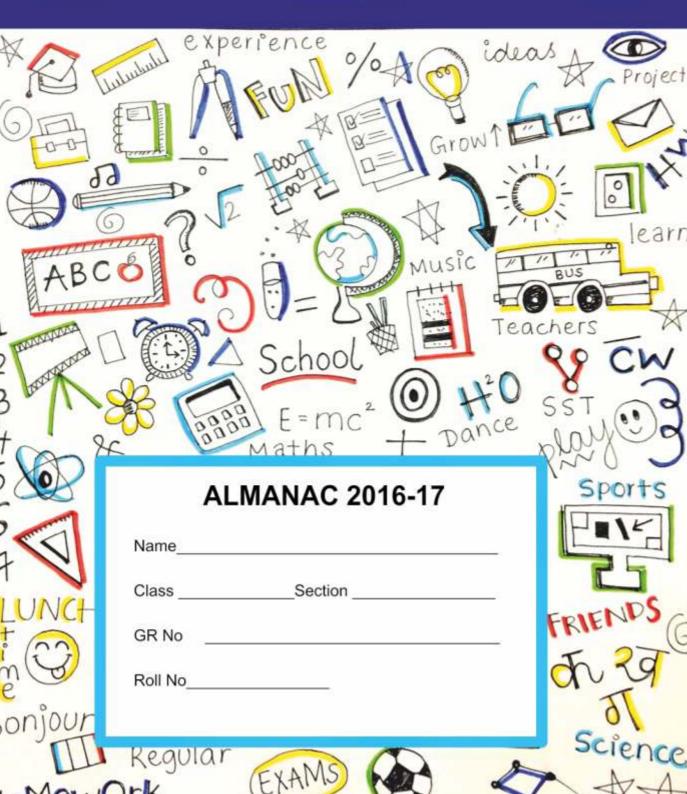


Shree Chanakya Education Society's

Indira National School



Tathawade, Pune





INDIRA NATIONAL SCHOOL

CBSE Affiliation No.:1130182



S.No. 111/1/2, Off New Pune Mumbai Highway, Tathawade, Pune - 411033

Website: www.indiranationalschool.ac.in **Facebook:** http://facebook.com/IndiraNationalSchool

Mobile App: Indira National School

PP	. IIIulia Mali

ALMANAC 2016-17

Name						
Class	S	ection				
Roll No: House						
GRNo Date of Birth						
	FEDENA CREI	DENTIALS				
Stude	ent ID :	Parent ID :				
Stude	ent Password :	Password :				

Details	Phone Number	E-mail Id
School (Front office)	020-66731707	info@indiranationalschool.ac.in
INS Emergency No.	9075897049	7 am to 5 pm
Admissions	020-66731626	admissions@indiranationalschool.ac.in
Careers	020-66731626	careers@indiranationalschool.ac.in
Accounts	020-66731623	accounts@indiranationalschool.ac.in
IT Dept.	020-66731622	inserp@indiranationalschool.ac.in
School Counsellor		schoolcounsellor@indiranationalschool.ac.in
Newsletter		newsletter@indiranationalschool.ac.in
PTA		inspta@indiranationalschool.ac.in
Transport	020-66731723	indirahelpdesk@prasannapurple.com
Food	020-65109222	info@neetacaterers.com
Uniform	020-65336917	yogisuniform@gmail.com
Shoes	020-24436994	disha1marketing@gmail.com
Books	020-25897455	kirti_store@yahoo.com

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HOLIDAY LIST

Date	Day	Holiday
08.04.2016 14.04.2016	Monday Thursday	Gudi Padwa Dr. Ambedkar Jayanti
06.07.2016	Wednesday	Ramzan Id
18.08.2016	Thursday	Raksha Bandhan
05.09.2016	Monday	Ganesh Chaturthi
11.10.2016	Tuesday	Dassera
14.01.2017	Saturday	Makar Sankaranti
13.03.2017 24.03.2017 28.03.2017	Monday Friday Tuesday	Holi Maha Shivratri Gudi Padwa

Holidays	Class	Start Date	End Date	Reopens on
Summer Break	I to VIII	Sunday 01-05-2016	Sunday 12-06-2016	Monday 13-06-2016
Summer Break	IX, X, XII	Sunday 01-05-2016	Sunday 05-06-2016	Monday 06-06-2016
Summer Break	Teachers	Sunday 01-05-2016	Sunday 05-06-2016	Monday 06-06-2016
Diwali Break		Monday 24-10-2016	Sunday 06-11-2016	Monday 07-11-2016
Christmas Break	I to XII	Saturday 24-12-2016	Sunday 01-01-2017	Monday 02-01-2017
Christmas Break	Teachers	Sunday 25-12-2016	Sunday 01-01-2017	Monday 02-01-2017

Personal Information My Mother My Father Name _____ Class and Section Religion _____ Caste ____ Blood Group _____ Sex ____ Student's Aadhar Card No. _____ Father's Name Father's Occupation _____ Tel No. ____ Office Address E-mail Address _____ Mother's Name Mother's Occupation _____ Tel No. ____ Office Address E-mail Address _____ Residential Address _____ Siblings studying at INS: Name ______ Class _____ Div. _____ In case of emergency, contact Mr/Mrs ______ Contact Number _____ Father's Signature _____ Mother's Signature _____ Class Teacher's Name and Signature _____

School Timings

Monday to Friday: 8.30 am to 2.40 pm for Classes I to V Monday to Friday: 7.20 am to 1.30 pm for Classes VI to XII



School Office Hours

Monday to Friday: 9.00 am to 3.00 pm.

2nd and 4th Saturday: 9.00 am to 12.00 noon



Meeting the Principal with prior appointment only

Monday to Friday: 10.00 am to 11.00 am.

2nd and 4th Saturday: 10.00 am to 11.00 am.



Meeting the Teacher

4th Saturday: 9.00 am to 11.00 am for Classes I to XII



Students accompanying parents on Saturdays / PTMs / Open days are required to be in Regular school uniform.

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About the School

Indira National School spread out over 5 acres, not far away from the city yet within the city limits, provides fresh air and ample opportunities for the holistic development of the children who will be accomplished individuals in many ways; happy and confident of leading their lot to a bright future.

The Institution has carved a niche for itself in a matter of a few years. We believe that every child is unique and an effort is made to cater to his / her individuality. Multiple intelligence being the need of the hour, a different approach is adopted to take care of the children.

Above all, the focus is to mould every child from INS to be a responsible citizen of the world, with strong fundamentals and deep rooted values, to see them through the challenges of life.

A school, we believe, should be a place where a child loves to be in and not where he/she dreads to go.

Vision

"Every child comes with the message that God is not yet discouraged with man. "We at Indira believe that in every child there is a manifestation of God and we blend these Godly qualities with the skills required for the 21st century.

Mission

Our Mission is to make children aware of the beauty of the world around them, sensitise them to the environment, social and other wise, help them make responsible choices in life. We strive to enable children to see, feel, sense and touch life as it is. We at Indira build the base of a future India right from the first step the child takes to school and carries on till he passes out of its corridors as a knowing, caring, responsible and extremely conscientious citizen of India.

Our Aim

- To provide holistic education in a stress free, supportive and safe environment.
- To provide education that is learner centered, based on Indian value systems incorporating the best of modern knowledge systems.
- To provide value for money in the process of creating global citizens.

Our Philosophy

- To make a positive difference in the existing system of education and the traditional definition of a school.
- To provide for an all round education of the body and mind in a stress free environment, supported by trained personnel, sensitive to the child's needs.
- To provide an environment that will enable children to develop to their full potential and to become self confident, self dependent and honest individuals.

School Song

Verse I:

I Entered As A Toddler, Shy And Scared Indira National School Gave Me Courage Instead A Haven of wisdom, A Cocoon of Care A Source of Knowledge And Friendship so Rare

Chorus:

Enlightening, Enhancing, Empowering Our Lives Our School Towards Excellence Constantly Strives.

Verse II:

The Lessons, The Houses, The Teachers so Noble The Plans, The Games, and the perfected Skills The Wings it Gives to Soar Up Ahead And Yet the Prudence with Care to Tread

Chorus:

Enlightening, Enhancing, Empowering our Lives Our School Towards Excellence Constantly Strives.

Verse III:

Times fly by and the Years Roll on I Blossom and mature with each New Dawn Making me Proud of My School's Gracious Mission Its Efforts and Dreams, Its Splendid Vision

Chorus:

Enlightening, Enhancing, Empowering our Lives Our School Towards Excellence Constantly Strives.

School Prayer

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Pledge

India is my country.

All Indians are my brothers and sisters.

I love my country and I am proud of its rich and varied heritage.

I shall always strive to be worthy of it.

I shall give my parents, teachers and all elders, respect and treat everyone with courtesy.

To my country and my people, I pledge my devotion.

In their well-being and prosperity alone lies my happiness.

National Anthem

Jana Gana Mana
Adhinayaka Jaya he
Bharat Bhagya Vidhata
Punjab Sindhu Gujarat Maratha
Dravida Utkala Banga
Vindhya Himachala Yamuna Ganga
Uchhala Jaladhi Taranga
Tava Shubha Name Jage
Tava Shubha Ashish Mange
Gayen Tava Jaya Gatha
Jana gana Mangaladayak Jaya he
Bharat Bhagya Vidhata
Jaya he Jaya he, Jaya he
Jaya Jaya Jaya Jaya he.

National Song

Vande Mataram

Vande Mataram
Sujalam Suphalam
Malayaja Shitalam
Sasyashyamalam Mataram
Vande Mataram
Shubhra Jyotsana Pulakityamineem
Pulla Kusumita Drumadala Shobineem
Suhasineem Sumadhura Bhaashhinium
Sukhadam Varadam Mataram
Vande Mataram

Admission

- New admissions are subject to vacancies. No correspondence will be entertained as regards to admissions.
- The management reserves the right to admit or retain a pupil in the school.
- New pupils are admitted on payment of the admission fee. The admission fee is non-refundable, under any circumstances.
- According to government regulation only candidates who complete five and half years as on 31st March of the year in which admission is sought, can be admitted to Std. I.
- A candidate who joins fresh or from any other school has to produce an
 official Birth Certificate such as the Municipal or Baptism Certificate in
 support of the date of birth entered in the admission form. If the child's
 name is not mentioned on the Birth certificate, then original Passport along
 with a Photocopy to be shown for name verification at the time of
 confirmation of the seat.
- Original Report Card / Mark Sheet along with a photocopy.
- For out of state candidates, Transfer Certificate must be countersigned by the Education Inspector of that State.
- The school fees will be charged from the month of April irrespective of the month of admission.

Withdrawal

- One calendar week's notice is required to be given for the withdrawal of the student before the payment schedule else fees for the month will be charged.
- School leaving certificate will not be issued until all the school dues have been paid in full.

Rules for issue of Leaving Certificate

Parents are requested to note the following:

- T.C. Application Form is attached with calendar.
- The process will take 7 working days.
- The Admission fee receipt to be produced while claiming the Caution Money deposit.
- Caution Money will refunded against original receipts only.

Recommendation to Parents

- Parents are an integral part of the school and the school expects them to co-operate in enforcing all the guidelines that will benefit the child and assist in the smooth functioning of the school.
- The calendar serves as a bridge between teachers, students and parents.
 Parents are requested to sign the remarks written by teachers in the school calender. Also please sign in the 'Record of Circulars sent' on Page no 37 as & when the circular is sent.
- Parents can use the calendar to communicate with the teachers regarding their child's academics or behaviour. All other matters should be addressed to the Principal.
- The school insists on strict punctuality, regular school attendance, regulation regarding uniform, cleanliness in dress, good grooming and fidelity to study and work assignments. Absence from school for merely social functions is discouraged.
- As the medium of instruction in the school is English, parents should provide ample opportunities to their children to converse in English at home.
- Parents need to check that their ward does not carry a mobile phone to school.
 In case of emergencies the school land line to be used by students.
- If a student is found carrying a mobile phone or any other electronic device, it will be confiscated and a fine of Rs. 2000/- will be imposed.
- Parents are requested to encourage their ward to take a balanced interest in academics, co-curricular activities and sports.
- Parents are advised to strictly avoid criticism of school and school teachers in the presence of the ward, as it may lead to loss of respect for the school / school teachers which may in turn lead to failure to learn from him / her, resulting in lack of ward's progress.

General Rules

- 1. Every student is expected to carry the calendar to school every day.
- 2. Students are expected to move in the corridors and stairs in a disciplined manner. They will walk in a line in perfect silence at all times.
- 3. Students who commute to school by their own conveyance must be in school by 7:15 / 8:25 am, school gates will close at 7:15 / 8:25 am. Students who report late to school will be sent back home.
- If a student misses the school bus, please do not send the child to school by the Primary bus.
- 5. Students are to refrain from bringing any sharp objects to school.
- 6. Students are not to carry mobiles / electronic gadgets to school.
- 7. Students who use offensive language, bully & hurt other students or cause damage to school property are liable to be penalized.
- Students are not permitted to wear coloured clothes on the occasion of birthdays. Students across all grades may distribute chocolates to their class, however only Nestle or Cadbury brand of chocolates is allowed.
- Students who forget belongings can collect them from the Lost & Found in the office. If a child forgets his belongings thrice in a month, the student will have to pay a fine of Rs. 100/- A record of the same is maintained in the calendar.
- Every pupil should endeavour to keep the high standard of the school, by excelling in good manners.
- 11. Students should take pride in keeping the school clean.
- 12. The school management reserves the right to alter or amend any of these rules and the same shall be binding on all concerned.
- Attendance during Republic day and Independence Day Celebrations is mandatory for all students of Class VI - XII. No leave will be sanctioned on these days.
- 14. In case your ward has been chosen to participate in interschool competitions, which are beyond the permit limit of the school transport facility, the charges are to be borne by the parent.
- 15. Teachers are not to be presented with gifts on any occasions.
- 16. Tattoos of any kind are strictly prohibited.

Discipline Code

- A. The following acts and conduct on the part of the students will amount to misconduct.
- i) Misbehavior towards teachers or any other employee of the school.
- ii) Intentional disturbance of classes.
- iii) Absence from classes without the permission of the teacher / Head Mistress / Vice-Principal / Principal.
- iv) Bullying / Intimidating others.
- v) Eve teasing/misbehaviour towards girl students.
- vi) Damaging / disfiguring school property.
- vii) Propagating a strike / disruption of class.
- viii) Association with banned organizations.
- ix) Propagating communal / caste feeling among students.
- x) Indulging in physical violence in any manner in school and the school bus.
- xi) Disobeying lawful orders of the teacher / Principal.
- xii) Bringing unauthorized people/ articles / instruments.
- xiii) Theft / pilferage of school / student's property.
- xiv) Any behaviour unbecoming of a student.
- xv) Indulging in acts of moral turpitude.
- xvi) When students move along the corridors and when changing class, they must maintain silence and walk in a single line keeping left.
- xvii) Students are expected to speak only in ENGLISH during school hours.
- B. In case of misconduct, school shall take action as per observation, which may involve:
 - 1. Oral warning to the student.
 - Written warnings.
 - 3. Suspension of one day from classes / school / period after five written warnings.
 - 4. Final written warning in case of no improvement.
 - Suspension of one week.
 (Refer to Pg. No. 161)

Signature of Student	Signature of Parent

Path to Success

The school has recently introduced an award system for all the students. We believe that, for our pupils to acquire the correct skills and attitudes to become responsible members of society, their development needs to be nurtured in a happy, structured, safe, calm and caring environment. We believe that one of the ways we can nurture the students and shape their personalities is through a structured award system. After careful observation and research, categories of the awards were listed.

The teachers announce these awards at the end of each month and place them on the bulletin boards of their classes where the children's names are proudly displayed. At the start of the academic year, the children are oriented about these award categories and motivated to achieve these. Through these awards the children are encouraged to be polite, co-operative, prompt and prepared for work. Through this system, every student is encouraged to achieve his / her potential and do better with each passing day.

For students from grades 1-5, the following award categories are in place:

- 1. Star of the month A child who has performed well overall.
- 2. Sweet kid award A child who is nice to everyone.
- 3. Good Samaritan award A child who has been very helpful to the teachers or the peers.
- 4. Shower of praise for _____ (the thing a child has done which has been exceptional) given to _____ (name of the child)
- 5. Hang in there, you're doing better.
- 6. High academic performance.
- 7. Sunshine kid award given to a child who is always bright, cheerful and happy.

The categories for the students from grades 6-9 encourage them to develop various aspects of their personalities like leadership, decision making, being proactive with work, taking responsibilities and interpersonal skills.

- 1. Leadership award: A good motivator and enjoys empowering others to achieve goals.
- 2. Interpersonal sensitivity award : Sensitive to the needs of others and works well with colleagues.
- 3. Quality orientation award : Is meticulous in his / her approach and tries to ensure that the quality standards are met with.
- 4. Action orientation award: (Making decisions, taking actions) will often initiate projects and is always ready to make decisions.

The award system is designed to provide individual students with positive recognition of achievement and progress.

We look forward to the valuable support of the parents in motivating the children to aspire to achieve these awards.

School Fees

- 1. Parents who wish to pay the fees in one installment are welcome to do so.
- 2. Parents are requested to adhere to the due dates mentioned below.
- 3. Students will not be permitted to appear for any exam unless fee is paid up to date.
- Payment of School Fees should be made through FEDENA using the login Id / Password given to the students.
- 5. After due date, school fees will be collected at school office by cheque only along with fine amount in favour of "INDIRANATIONAL SCHOOL", during office hours.

Annual School Fees

 Std. I, II & III
 : Rs. 62, 200 /

 Std. IV & V
 : Rs. 63, 300 /

 Std. VI, VII & VIII
 : Rs. 64, 400 /

 Std. IX & X
 : Rs. 63, 300 /

 Std. XI & XII (Science)
 : Rs. 60, 000 /

 Std. XI & XII (Commerce)
 : Rs. 36, 800/

Fee Payment Schedule (Std. II to X)

April 1st to April 20th 2016 : 1st Installment
July 1st to July 20th 2016 : 2nd Installment
October 1st to October 20th, 2016 : 3rd Installment
January 1st to January 20th, 2017 : 4th Installment

Fee Payment Schedule (Std. XI & XII)

June 1st to June 10th 2016 : 1st Installment Sept. 1st to Sept. 10th 2016 : 2nd Installment Dec. 1st to Dec. 20th, 2016 : 3rd Installment

The food charges and transport fees will be collected by Neeta Catering Services and Prasanna Purple Mobility Solutions Pvt. Ltd. respectively as per their schedule.

Transport Rules

- 1. Transport facility is an optional service.
- 2. Bus facility is available on fixed routes with designated stops.
- 3. Parents are expected to be at the stop 10 minutes before the scheduled arrival of the bus.
- 4. If a student misses the school bus, please do not send the child to school by the Primary bus.
- 5. Students are permitted to use only their designated bus and bus stop. No change will be allowed without written permission of the authorised person.
- 6. Bus will leave the stop at the designated time. In case a child misses the bus, parents are requested to drop the child to school.
- 7. Every bus is accompanied by a lady attendant.
- 8. Fixed seats will be allotted to the students in the bus. Students are expected to remain seated while the bus is in motion. Students are expected to maintain silence and behave in a decorous manner at all times.
- If discipline is not followed the student will be barred from using the bus service.
- The lady attendant is responsible for maintaining discipline. Any misbehavior or indiscipline must be reported in writing to the Principal.
- 11. Any case of negligence by the bus driver or lady attendant should be brought to the notice of the transport incharge.
- 12. Parents are requested not to make any oral request to the bus drivers or attendants. Any request should be made in writing to the transport incharge.
- 13. Though utmost care is taken while transporting the children, the school will not be held responsible for any untoward incident.
- 14. In case of an emergency and the child has to leave school before school hours the procedure to be followed is:
 - a. Written request by the parents.
 - b. Permission slip obtained from the office and signed by the authorities to be shown at the gate.
 - c. School leaving register to be signed by the parents.
- 15. A child, who consistently reports late at the bus stop or caught misbehaving more than 3 times in the bus, will be refrained from using the bus service.

School Uniform

The School uniform consists of

GIRLS	BOYS
1. Striped pinafore (knee length) Blue Skirt & Blouse, waist coat	Blue trousers
2. Bloomers	2. Striped shirt, waist coat,tie
3. Blue socks / White Socks (Std XI, XII)	3. Blue socks
4. Black shoes	4. Black shoes
5. White hairband	5. Blue hooded sweater
6. Blue hooded sweater	6. I - Card
7. I - card	7. Belt
8. Belt	

P. T. Uniform to be worn on FRIDAY, consists of House T-shirt and white shorts for boys and House T-Shirt and white skirt / shorts for girls. Belt for both girls and boys. Sikh boys may wear a white patka or turban.

During winter Nov. to Feb. boys can wear full length blue pants and girls full length blue leggings

- Students are expected to come in proper and complete uniform to school at all times, even during open days. The school uniform is to be worn when the student represents school for any event.
- 2. Uniform needs to be well maintained and clean.
- 3. Boys will maintain short hair and girls will use hair band in case of short hair and 2 plaits with white rubber bands in case of long hair. Girls should ensure that hair should not fall on the forehead.
- 4. Students not wearing complete uniform will be considered defaulters and parents will be asked to pick up the ward from school. In case of genuine problems parents are expected to send a written note in the calendar.
- 5. Wearing watches is not permitted till standard VI. Fancy watches will be confiscated.
- 6. Wearing expensive / valuable ornaments is not allowed.
- 7. Nails to be cut by both boys and girls. Girls should not apply mehandi or nail polish.

Attendance

- 1. 85% of attendance is required to be eligible for promotion to the next class.
- 2. Prior permission of the Principal is required for availing of leave for personal reasons.
- 3. All students are expected to attend the first day of school after any vacation break.
- 4. In case a child has been absent, the parent is expected to send a note in the calendar.
- 5. A student returning to school after suffering an infectious or contagious disease should produce a doctor's fitness certificate permitting him / her to attend school.
- 6. Absence from school for merely social functions is strongly discouraged.

Library Rules

- 1. Books will be issued to the students during the regular library periods.
- 2. The student is expected to take proper care of the book and return the book during the following library period.
- 3. A fine of Rs. 2/- per day will be levied for a book which is not returned within two weeks.
- 4. In case of the book being lost, the student will either have to replace it or pay for it.
- 5. Text books, magazines and reference books are not issued. They are to be referred in the library.
- 6. Students are expected to handle journals, magazines, reference book etc. in the reading room with care. A student may be penalized for tearing or disfiguring the pages of books or magazines.

Swimming Rules

- Swimming is a part of the regular curriculum for Standard I to V.
- Children will have to carry their own swimming costumes, towels & swimming cap duly labelled with the name, class, section & address in a separate bag.
- All items of clothing, shoes and socks should be labelled with the child's name, class and division.
- Students suffering from any skin ailments will be restricted from using the pool.
- Students should bring a medical certificate if he / she is not to use the swimming pool.
- Parents should fill up the NOC for swimming, otherwise his / her ward will not be permitted to enter the swimming pool.

Home Work Schedule

Home work schedule for Std. I & II.

Day	Subject
Monday	English / Mathematics
Tuesday	Hindi / English
Wednesday	Mathematics / English
Thursday	EVS / Mathematics
Friday	English dictation, reading / Hindi dictation / Maths

Home Work Schedule for Std. III to VIII

Day	Subject	
Monday	English	Mathematics
Tuesday	Hindi	Science
Wednesday	Mathematics	English SST
Thursday	Science	Hindi
Friday	SST	III Language for VI to VIII

There is no Home - work schedule for std IX to XII. Students who do not complete Class work or Home work will be asked to stay back after school hours and complete their work. Parents would be expected to pick up their ward after the stay back.

Assessment - Examination and Promotion

- 4 Formative Assessments (FA) and 2 Summative Assessments (SA) will be conducted throughout the year.
- Promotions are granted on the basis of the whole year's work of the student. The final examination is not a promotion examination. Hence, regularity in attendance and work is important. Students must therefore work steadily from the beginning of the year.
- Nevertheless no unfair means should be used by a student during examinations. In case a student is found using any unfair means, a fresh answer sheet will be provided to him/her to redo the paper by cancelling the confiscated paper.
- In case of communicable sickness, a child should not report to school for appearing in FA examinations. However, it is mandatory to appear in the SA examinations. The student is required to submit a medical certificate failing which grades will not be awarded.
- An application for the verification of marks, in special cases, may be considered at the discretion of the Principal. Final exam answer papers will not be shown under any circumstances.
- Early exit during exam is strongly discouraged.
- No retests will be administered to the students.
- Answer sheets will be sent home with the student after the unit tests.
- After the Half-Yearly and Annual Examination, parents are requested to come to school and collect the report card on the specified day.

Changes, if any will be intimated from time to time.

Classes III to VIII & XI

In case of absenteeism due to sickness the average of the FA test will be given. The students will not be eligible for the scholar badge, merit scholarship and certificate if absent due to any reason.

It is mandatory to appear for written (Pen/Paper) & Non-Pen/Paper tests in both the SA examinations.

PROMOTION POLICY

Standard I & II

- No child will be detained as per CBSE norms
- Promotion to the next class will depend on Continuous and Comprehensive assessment (CCA) in different spheres with 75% attendance.
- No formal examination will be conducted.
- 85% attendance is compulsory.

Standard III to VIII

- Promotion to the next class will depend on Continuous and Comprehensive Evaluation (CCE) in different spheres with 85% attendance.
- If a student constantly scores less than D grades (Grade improvement exams included), conditions would apply for the student's promotion.
- It is compulsory for the students to get minimum 25% of the aggregate of SA1 and SA2 in each subject and D grade in each subject.
- 85% attendance is compulsory

Standard IX

Promotion will be subject to the rules laid down by CBSE. It is mandatory to appear for all

forms of tests in each term as well as the 2 Summative exams.

- 85% attendance is compulsory.
- It is compulsory for the students to get minimum 25% of the aggregate of SA1 and SA2 in each subject and D grade in each subject.
- EIOP (Improvement test) would be given if the students do not get D grade in each subject.
- Students can appear for supplementary (EIOP) up to a maximum of two subjects.
- Students have to score a minimum of 35% in the improvement test

Standard X

Promotion would be subject to the rules laid down by CBSE.

Standard XI

- 85% attendance is compulsory.
- It is compulsory for a student to score a minimum of 33% in each subject in the UT and session end tests.
- Aggregate score needs to be 33%
- Students who obtain less than 33% in three or more subjects will be detained in class XI.
- Students who obtain 33% in two or less subjects will be eligible for the grade improvement test.

Standard XII

• Promotion would be subject to the rules laid down by CBSE.

SCHEME OF EXAMINATION AND EVALUATION(VI TO VIII)

Sr. No.	Examinations	Marks Per Subject	Total	Weightage
		Term 1		
1.	FA1(Pen &Paper Test)	20	40	
	(Non Pen &Paper Test)	20		20%
2.	FA2 (Pen &Paper Test)	40*	40	
	(Non Pen &Paper Test)	20		
3.	SA1	90	90	30%
		Term II		
1.	FA3 (Pen &Paper Test)	20	40	
	(Non Pen &Paper Test)	20		20%
2.	FA4 (Pen &Paper Test)	40*	40	
	(Non Pen &Paper Test)	20		
3.	SA2	90	90	30%

Please note 40* marks of written paper (pen and paper test) will be reduced to 20 marks.

For classes VI-VIII

There will be 2 Terms. Each term will have 2 Formative Assessments (FA) and 1 Summative Assessment (SA).

Term I will be from April to September (FA1, FA2, Sa1)

Term II will be from October to March in the subsequent year (FA3, FA4, Sa2).

Formative Assessment - (FA) will be done on the basis of conversation skills, projects, assignments, quizzes, research work, written test etc.

Summative Assessment - (SA) will be written examination at the end of every term which will include short and long answers.

The term end examination SA (Summative Assessment) for each of the terms would be 90 marks each. The weightage of 20% from the formative tests of each term and 30% of each term end exam will be taken to calculate the final result.

Formative Assessment (FA=FA1+FA2+FA3+FA4) Summative Assessment (SA=SA1+SA2)

The students will be assigned grades for academic evaluation on a nine point grading scale (A1-E2). Minimum qualifying grade in all subjects under the scholastic domain is D.

Co-scholastic Assessment - The students will be assessed in the following domains: Life skill, Work Education, Visual and Performing arts, Attitudes & Values, Club activities, Health & Physical Activities.

The students will be assigned for Co-scholastic assessment on a five point grade scale (A-E). Minimum qualifying grade for all subjects under co-scholastic domain is D.

For Class IX and X

The school will follow the policy laid down by CBSE under the CCE.

For Class XI

Subject	UT1 & UT2	UT1 & UT2 Weightag e	SA1 Theory + Practic al	SA1 Weightag e	SA2 Theory + Practic	SA2 Weightag e	Aggregat e
English	50+5 0	10+10= 20	100	30	100	50	100
Physics	50+5 0	10+10= 20	70+30	20+10= 30	70+30	35+15= 50	100
Chemistry	50+5 0	10+10= 20	70+30	20+10= 30	70+30	35+15= 50	100
Maths	50+5 0	10+10= 20	100	30	100	50	100
Business Studies	50+5 0	10+10= 20	100	30	100	50	100
Accounts	50+5 0	10+10= 20	100	30	100	50	100
Economics	50+5 0	10+10= 20	100	30	100	50	100
CS/IP/PE/ Bio	50+5 0	10+10= 20	70+30	20+10= 30	70+30	35+15= 50	100
					FINAL AGGREG SUBJEC	ATE OF 5	500

For Class XII

Board examination is held by CBSE for this class in the month of March and the results are declared as per CBSE Examination Bylaws. To give enough practice for the Board Examination unit tests and term examinations are held by the school according to the scheme of examination. The students are advised to take the examinations seriously as these examinations will be beneficial for the preparation of the board examination.

Sr. No	Examination	Marks	Total
1	2 cycles of unit tests	40 each	80
2	First term examination	100	100
3	2 pre board examination	100	200

ASL will be twice in a year once in SA1 and second time in SA2 for classes IX to XI

TENTATIVE ACADEMIC CALENDAR

(A. Y. April 2016 to March 2017)

Std I, II

Exam	From	То	Exam Details
SA1	16.09.2016	22.09.2016	Time Table will be given
SA2	10.03.2017	17.03.2017	Time Table will be given

Class I & II will have continuous and comprehensive evaluation through monthly class tests and skill based activities. Parents will not be informed about these schedules of evaluations.

Std III to V

Exam	From	То	Exam Details
FA1	22.04.2016	27.04.2016	Internal Assessments. No Time Table given
FA2	13.07.2016	18.07.2016	Time Table will be given
SA1	16.09.2016	22.09.2016	Time Table will be given
FA3	15.11.2016	18.11.2016	Internal Assessments. No Time Table given
FA4	16.01.2017	19.01.2017	Time Table will be given
SA2	10.03.2017	17.03.2017	Time Table will be given

Std VI to VIII

Exam	From	То	Exam Details
FA1	22.04.2016	29.04.2016	Time Table for written task will be given
FA2	11.07.2016	18.07.2016	Time Table for written task will be given
SA1	12.09.2016	22.09.2016	Time Table will be given
FA3	15.11.2016	22.11.2016	Time Table for written task will be given
FA4	16.01.2017	23.01.2017	Time Table for written task will be given
SA2	07.03.2017	17.03.2017	Time Table will be given

Std IX

Exam	From	То	Exam Details
FA1	22.04.2016	28.04.2016	Time Table for written task will be given
FA2	12.07.2016	18.07.2016	Time Table for written task will be given
SA1	September, 2016		As per CBSE declared dates.
FA3	16.11.2016	22.11.2016	Time Table for written task will be given
FA4	16.01.2017	20.01.2017	Time Table for written task will be given
SA2	March, 2017		As per CBSE declared dates.

TENTATIVE ACADEMIC CALENDAR

(A. Y. April 2016 to March 2017)

Std X

Exam	From	То	Exam Details
FA1	22.04.2016	28.04.2016	Time Table for written task will be given
FA2	12.07.2016	18.07.2016	Time Table for written task will be given
SA1	Septem	ber, 2016	As per CBSE declared dates.
FA3	16.11.2016	22.11.2016	Time Table for written task will be given
FA4	14.12.2016	20.12.2016	Time Table for written task will be given
Prelim 1	03.01.2017	13.01.2017	Time Table will be given
Prelim 2	25.01.2017	03.02.2017	Time Table will be given
SA2	March, 2017		As per CBSE declared dates.

Std XI

Exam	From	То	Exam Details
UT 1	12.07.2016	19.07.2016	Time Table will be given
SA1	12.09.2016	23.09.2016	Time Table will be given
UT2	16.11.2016	23.11.2016	Time Table will be given
SA2	22.02.2017	06.03.2017	Time Table will be given

Std XII

Exam	From	То	Exam Details
UT 1	22.04.2016	29.04.2016	Time Table will be given
UT 2	12.07.2016	19.07.2016	Time Table will be given
SA1	12.09.2016	23.09.2016	Time Table will be given
Prelim 1	12.12.2016	23.12.2016	Time Table will be given
Prelim 2	03.01.2017	16.01.2017	Time Table will be given
SA2			As per CBSE declared dates.

Examination Time Table

Format	tive Assessme	nt 1 1	ime :
S.No.	Date	Subject	Parent's Signature
1.			
2.			
3.			
4.			
5.			
6.			
Format	tive Assessme	nt 2 1	ime :
S.No.	Date	Subject	Parent's Signature
1.			
2.			
3.			
4.			
5.			
6.			
Summa	ative Assessm	nent 1 7	ime :
S.No.	Date	Subject	Parent's Signature
1.			
2.			
3.			
4.			
5.			
6.			

Examination Time Table

Formative Assessment 3		3 Tim	ne :
S.No. Date		Subject	Parent's Signature
1.			
2.			
3.			
4.			
5.			
6.			
Formati	ve Assessment	4 Tim	ne :
S.No.	Date	Subject	Parent's Signature
1.			
2.			
3.			
4.			
5.			
6.			
Summat	tive Assessmer	nt 2 Tim	ne :
S.No.	Date	Subject	Parent's Signature
1.			
2.			
3.			
4.			
5.			
6.			
I			1

Skill Enhancement Program:

We at Indira National School, offer counselling to help students work through their difficulties, understand themselves better, and find ways of managing their situation. Working with a counsellor may help you see your problem with greater clarity, get some insight into its origin and think about how to move forward.

Counselling may not 'solve' your problem but we hope it will equip you with some new ways to think about it while helping you to mobilize your resources and feel more in control.

We also present a range of workshops to help build skills to respond to the demands of life

At the Skill Enhancement Centre we work towards enhancing skills of students, by bridging the gap between the chronological age and the learning age of the child. Kindly avail of the services of the School Counsellor by filling the NOC at the end of the calendar. The services provided at no extra cost.

Optional Meal Plan

- Students in the Primary Section will be provided breakfast at 8.30 am and lunch at 12.55 pm. Students in the Secondary Section will be served a snack at 8.20 am and brunch around 10.55 am.
- The meals are planned keeping in mind the nutritional need, taste and preferred spice level of the children.
- In case of any issues regarding food, kindly mail Ms. Neeta Patil at info@neetacaterers.com
- Home food should be healthy and nutritious.

House System

<u> </u>			
House	Colour		
Ajanta	Green		
Charminar	Blue		
Konark	Yellow		
Тај	Red		

Houses are allocated to students at the time of admission and cannot be changed. The student will have the same House throughout his / her tenure at school.

Infirmary Record

Date & Time	Nature of complaint	Teacher's Signature	Date & Time of Discharge from school	Signature of Duty Nurse Attendant

Parent - Teacher Communication Record

To be used by parents / school staff for day - to - day communication

Date	Remarks	Teacher's Signature	Parent's Signature

Date	Remarks	Teacher's Signature	Parent's Signature

Date	Remarks	Teacher's Signature	Parent's Signature

Date	Remarks	Teacher's Signature	Parent's Signature

Record of Non - Attendance

For more than 2 days of absence a written application duly signed by the parent along with a medical certificate is a must.

Date	Reason for absence	Parent's Signature	Class Teacher's Signature

Record of Non - Attendance

For more than 2 days of absence a written application duly signed by the parent along with a medical certificate is a must.

Date	Reason for absence	Parent's Signature	Class Teacher's Signature

Record of Exam Fees / School Fees sent

Cheque / Cash	Amount	Reason	Parent's Signature	Class Teacher's Signature
	Cneque / Casn	Cheque / Cash Amount	Cheque / Cash Amount Reason	Cheque / Cash Amount Reason Signature

Library Record

Date	Title Books I have read	Author

Record of Circulars Sent

Date	Circular number	Teacher's Signature	Parent's Signature

Record Sheet (2016-17)

April	June	July	August	September
1	1	1	1	1
2	2	2	2	2
S	3	S	3	3
4	4	4	4	S
5	S	5	5	5
6	6	6	6	6
7	7	7	S	7
8	8	8	8	8
9	9	9	9	9
S	10	S	10	10
11	11	11	11	S
12	S	12	12	12
13	13	13	13	13
14	14	14	S	14
15	15	15	15	15
16	16	16	16	16
S	17	S	17	17
18	18	18	18	S
19	S	19	19	19
20	20	20	20	20
21	21	21	S	21
22	22	22	22	22
23	23	23	23	23
S	24	S	24	24
25	25	25	25	S
26	S	26	26	26
27	27	27	27	27
28	28	28	S	28
29	29	29	29	29
30	30	30	30	30
	31			31

Sundays are marked with (S).

^{&#}x27;U' to the left of the date indicates that the student was not wearing proper uniform.

^{&#}x27;N' indicates nails were not cut/nail polish applied.

Record Sheet (2016-17)

October	November	December	January	February	March
1	1	1	S	1	1
S	2	2	2	2	2
3	3	3	3	3	3
4	4	S	4	4	4
5	5	5	5	S	S
6	S	6	6	6	6
7	7	7	7	7	7
8	8	8	S	8	8
S	9	9	9	9	9
10	10	10	8	10	10
11	11	S	11	11	11
12	12	12	12	S	S
13	S	13	13	13	13
14	14	14	14	14	14
15	15	15	S	15	15
S	16	16	16	16	16
17	17	17	17	17	17
18	18	S	18	18	18
19	19	19	19	S	S
20	S	20	20	20	20
21	21	21	21	22	21
22	22	22	S	22	22
S	23	23	23	23	23
24	24	24	24	24	24
25	25	S	25	25	25
26	26	26	26	S	S
27	S	27	27	27	27
28	28	28	28	28	28
29	29	29	S		29
S	30	30	30		30
31		31	31		31

^{&#}x27;Sh' indicates not wearing proper/polished shoes.
'L' indicates Late.
'LB' indicates lost belonging record.
'H' indicates hair to be cut.



April 2	016		
4th Mon.			
-			
-			
	Teacher's Signature	Parent's	Signature
5th Tue.			
	Teacher's Signature	Parent's	Signature
	Arise awake and stop not u	until the goal is reached	

April 2	016	
6th Wed.		
	Teacher's Signature	Parent's Signature
7th Thur.		
	Teacher's Signature	Parent's Signature
	Contentment consists not in grea	t wealth but in few wants.

April 20	016		
8th Fri.			
	Teacher's Signature	Parent's	Signature
11th Mon	,		
	Teacher's Signature	Parent's	Signature
	Confidence is the companion of su	ccess.	

April 20	16	
12th Tue.		
	Teacher's Signature	Parent's Signature
13th Wed.		
	Teacher's Signature	Parent's Signature
	Ask and you shall receive demand and you	ı will get less

April 2	016		
14th Thu	r		
	Teacher's Signature	Parent's Signature	
15th Fri.			
-			
	Teacher's Signature	Parent's Signature	
	We cannot direct the wind but we can	ı adjust our sails.	

April 2	016	
18th Mon	l	
-		
	Teacher's Signature	Parent's Signature
19th Tue.		
	Teacher's Signature	Parent's Signature
	Good leadership starts with good communication	ution with people.

April 2016				
20th Wed				
20th wed				
Teacher's	s Signature		Parent's	Signature
21st Thur				
	_			
Teacher's	s Signature		Parent's	Signature
	Speak kind words an	d vou will hear kii	nd echoes.	

April 20	16		
22nd Fri.			
	Teacher's Signature	Parent's	Signature
25th Mon.			
	Teacher's Signature	Parent's	Signature
	Helping someone else is the secret to h	appiness.	

April 20	016		
26th Tue.			
2001 100.			
	Teacher's Signature	Parent's	Signature
27th Wed.			
-			
	Teacher's Signature	Parent's	Signature
	A smile is a universal language which is understo	ood around	the world.

April 2	016	
28th Thu	r	
	Teacher's Signature	Parent's Signature
29th Fri.	_	
	Teacher's Signature	Parent's Signature
	What you are is god's gift to you, what you bec	come is your gift to God.

Summer Break		
Sunday 1st May 2016 to Sunday 12 June 2016		
Teacher's Signature	Parent's Signature	
13th Mon		
13th Moli.		
Teacher's Signature	Parent's Signature	
To be doing good is man's most g	glorious task.	

June 20	16		
14th Tue.			
	Teacher's Signature	Parent's	Signature
15th Wed.			
	Teacher's Signature	Parent's	Signature
	He conquers, who endures.		
	The conquers, who endures.		

June 20	016		
16th Thu	r		
	Teacher's Signature	Parent's	Signature
17th Fri.			
	Teacher's Signature	Parent's	Signature
	Our todays and yesterdays are the blocks with which	h we build ou	r tomorrows.

June 20	16		
20th Mon	·		
	Teacher's Signature	Parent's	Signature
21st Tue.			
	Teacher's Signature	Parent's	Signature
	Decide and be firm about your g	oal.	

June 2016		
22nd Wed		
22/14 (104)		
Teacher's Signature	Parent's	Signature
23rd Thur		
Teacher's Signature	Parent's	Signature
Realise the importance of time and mar	age it well.	

June 20	16		
24th Fri.			
	Teacher's Signature	Parent's	Signature
27th Mon.			
-			
-			
	Teacher's Signature	Parent's	Signature
	Joy is not in things, it is within	ı .	

June 20	16		
28th Tue.			
2011 140.			
	Teacher's Signature	Parent's	Signature
29th Wed.			
	Teacher's Signature	Parent's	Signature
	Nothing is impossible if you win t	time.	

June /	July 2016		
30th Thu	ır		
30011 1110			
	Teacher's Signature	Parent's	Signature
1st Fri.			
	Teacher's Signature	Parent's	Signature
	Happiness is a matt	er of spirit, not of things.	

July 20	16		
4th Mon.			
	Teacher's Signature	Parent's Signature	
5th Tue.			
			_
			_
			_
	Teacher's Signature	Parent's Signature	
	Do what you can and be ready	for what comes next.	

July 20	16		
6th Wed.			
	Teacher's Signature	Parent's	Signature
7th Thur.			
-			
	Teacher's Signature	Parent's	Signature
	Kind words heal wounded hea	ırts.	

July 20 1	16		
8th Fri.			
our i ii.			
	Teacher's Signature	Parent's	Signature
11th Mon			
	Teacher's Signature	Parent's	Signature
	I grumbled that I had no shoes, till I saw a man without feet.		

July 201	1.6		
12th Tue.			
	Teacher's Signature	Parent's	Signature
13th Wed			
isti wa.			
	Teacher's Signature	Parent's	Signature
	Time lost is opportunity lost.		

July 20	16		
14th Thu	r		
-			
-			
	Teacher's Signature	Parent's	Signature
15th Fri.			
-			
-			
	Teacher's Signature	Parent's	Signature
		1 archit s	Signature
	A stitch in time saves nine.		

July 20	16		
18th Mon			
	Teacher's Signature	Parent's	Signature
19th Tue.			
	Teacher's Signature	Parent's	Signature
	More hearts are opened by 'Please' than	n by 'Keys'.	

July 20 1	16		
20th Wed.			
	Teacher's Signature	Parent's	Signature
21st Thur			
	Teacher's Signature	Parent's	Signature
	The business of life is to move for	ward.	

July 2016	
221 E.:	
22nd Fri	
Teacher's Signature	Parent's Signature
25th Mon	
Teacher's Signature	Parent's Signature
Character is not readymade, but created	d bit by bit and day by day

July 201	.6		
26th Tue			
Zom Tue.			
	Teacher's Signature	Parent's	Signature
27th Wed.			
	Teacher's Signature	Parent's	Signature
	It is hetter to wear out than to rus	t out	

July 20	16		
28th Thu	r		
2001 1110			
-			
	Teacher's Signature	Parent's	Signature
29th Fri.			
	Teacher's Signature	Parent's	Signature
	Let us do all the good we can, while we	have time.	

August	2016		
1st Mon.			
-			
	Tanaharia Cianatura	Donantia	C: an aturna
	Teacher's Signature	Parent s	Signature
2nd Tue.			
	Teacher's Signature	Parent's	Signature
	You are judged by the company you	u keep.	

August	2016		
3rd Wed.			
-			
-			
	Teacher's Signature	Parent's	Signature
4th Thur.			
	Teacher's Signature	Parent's	Signature
	Growth begins where blaming e.	nds.	

August	2016		
5th Fri.			
	Teacher's Signature	Parent's	Signature
8th Mon.			
	Teacher's Signature	Parent's	Signature
	Think twice before you speak	•	

August	2016		
9th Tue.			
) til 1 de.			
	Teacher's Signature	Parent's	Signature
10th Wed.			
	Teacher's Signature	Parent's	Signature
	Patience is the companion of wise	dom.	

August	2016		
11th Thui	;		
-			
	Teacher's Signature	Parent's	Signature
12th Fri.	-		
-			
	Teacher's Signature	Parent's	Signature
	We forgive to the extent that we l	ove.	

August	2016		
15th Mon			
	Teacher's Signature	Parent's	Signature
16th Tue.			
	Teacher's Signature	Parent's	Signature
	To accept advice is but to increase one's	own ability	<u>.</u>

August 2	2016		
17th Wed			
Trui wea.			
	Teacher's Signature	Parent's	Signature
18th Thur.			
_			
	Teacher's Signature	Parent's	Signature
	Whatever is worth doing at all is worth	doing well.	

August 2	2016		
19th Fri.			
17011111.			
	Teacher's Signature	Parent's	Signature
22nd Mon			
	Teacher's Signature	Parent's	Signature
	If I cannot do great things, I can do small thin	igs in a gree	at way.

August	2016		
22d Trace			
23rd Tue.			
	Teacher's Signature	Parent's	Signature
24th Wed.			
-			
	Teacher's Signature	Parent's	Signature
	Always face the sunshine and let your shad	ow fall beh	ind.

August	2016		
25th Thui	ī		
	Teacher's Signature	Parent's	Signature
26th Fri.			
_			
	Teacher's Signature	Parent's	Signature
	He who has a WHY to live can live a	ny HOW	

August	2016		
29th Mon			
_, , , , , , , , , , , , , , , , , , ,			
	Teacher's Signature	Parent's	Signature
30th Tue.			
	Teacher's Signature	Parent's	Signature
	Nothing great was ever achieved withou	ut enthusiasm	

August	: / September 2016		
21st Wed	l		
318t Wed			
	Teacher's Signature	Parent's	Signature
1 / 701			
1st Thur.			
-			
	Teacher's Signature	Parent's	Signature
	Don't get discouraged, it is often the last	key in the bunch that o	pens the lock.

Septem	ber 2016		
2nd Fri.			
2110 1 11.			
	Teacher's Signature	Parent's Si	gnature
5th Mon.			
5tii 1410ii.			
	Teacher's Signature	Parent's Si	gnature
	You live only once but if you live right on	nce is enough	

Scptem	DCI 2010	
6th Tue.		
	Teacher's Signature	Parent's Signature
7th Wed.		
	Teacher's Signature	Parent's Signature
	It is nice to be important but it is more impo	rtant to he nice

Santambar 2016

82

Septem	ıber 2016		
8th Thur.			
	Teacher's Signature	Parent's	Signature
9th Fri.			
-			
=			
	Teacher's Signature	Parent's	Signature
	Success in life dener	nds on each dav's work.	

Septem	ber 2016		
12th Mon			
	Teacher's Signature	Parent's	Signature
13th Tue.			
	Teacher's Signature	Parent's	Signature
	Foreiveness is a free gift, but you must	t accept it.	

Scptcin	JC1 2010		
14th Wed.			
	Teacher's Signature	Parent's	Signature
15th Thur.			
-			
	Teacher's Signature	Parent's	Signature
	Look backward with gratitude and forward w	vith confide	nco

Santambar 2016

85

Septemb	per 2016		
16th Fri.			
10011111.			
	Teacher's Signature	Parent's	Signature
19th Mon.			
_			
	Teacher's Signature	Parent's	Signature
	Take time to laugh, it is the music of	the soul.	

Septem	ber 2016		
20th Tue			
Zour Tue.			
	Teacher's Signature	Parent's	Signature
21st Wed.			
-			
-			
	Teacher's Signature	Parent's	Signature
	All your dreams can come true if you have the con	irage to nu	rsue them

Septem	ber 2016	
22nd Thu	ır	
22110 1110		
	Teacher's Signature	Parent's Signature
23rd Fri.		
	Teacher's Signature	Parent's Signature
	Never trouble another for what you can	do yourself.

Septembe	r 2016		
26th Mon.			
Te	eacher's Signature	Parent's	Signature
27th Tue			
Te	eacher's Signature	Parent's	Signature
	Never put off till tomorrow, what you can	n do today.	

Septeml	per 2016		
28th Wed.			
Zotii Wed.			
	Teacher's Signature	Parent's	Signature
29th Thur			
Zydii Tildi.			
	Teacher's Signature	Parent's	Signature
	You have to create your own opports	unities.	

Septem	ber / October 20	16		
20th Eni				
30th Fri.				
	Teacher's Signature		Parent's	Signature
3rd Mon.				
	Teacher's Signature		Parent's	Signature
		Working together works.		

Octobe	r 2016		
4th Tue.			
THI THE.			
	Teacher's Signature	Parent's Signature	
5th Wed.			
	Teacher's Signature	Parent's Signature	
	Apologise quickly and gracious	v. anger slowly and thoughtfully.	

Octobe	r 2016		
6th Thur.			
	Teacher's Signature	Parent's	Signature
7th Fri.			
-			
	Teacher's Signature	Parent's	Signature
	Fear always spri	ngs from ignorance.	

October	r 2016		
10th Mon			
	Teacher's Signature	Parent's	Signature
11th Tue.			
	Teacher's Signature	Parent's	Signature
	To convince others, you have to convinc	e yourself.	

October 2016	
12th Wed	
Teacher's Signature	Parent's Signature
13th Thur	
Teacher's Signature	Parent's Signature
Goals are met when we co-ordinate our e	efforts with those of others.

October	2016		
14th Fri.			
- · · · · · · · · · · · · · · · · · · ·			
-			
	Teacher's Signature	Parent's	Signature
17th Mon.			
	Teacher's Signature	Parent's	Signature
	Integrity is the first step to true grea	atness.	

October	2016		
18th Tue.			
	Teacher's Signature	Parent's	Signature
19th Wed.			
	Teacher's Signature	Parent's	Signature
	The future depends on what we do in th	ne present.	

Octobe	r 2016		
20th Thu	r		
-			
	Tagaharia Cianatura	Donard's Cianatura	
	Teacher's Signature	Parent's Signature	
21st Fri.			
	Teacher's Signature	Parent's Signature	
	Our greatest battles are with our o	own minds.	

	Diwali Break			
	Monday 24th October 2016 to Sunday 6th November 2016			
	Teacher's Signature	Parent's	Signature	
7.1 3.6				
7th Mon.				
	Teacher's Signature	Parent's	Signature	
	They can, because they think they	can.		

Novem	ber 2016		
8th Tue.			
om rue.			
	Teacher's Signature	Parent's	Signature
9th Wed.			
	Teacher's Signature	Parent's	Signature
	Responsibility is the price of gr	eatness.	

Novem	ber 2016		
10th Thu	r		
	Teacher's Signature	Parent's	Signature
11th Fri.			
	Teacher's Signature	Parent's	Signature
			<i>3</i> :
	Every moment is a new chan	ice.	

Noveml	ber 2016		
14th Mon			
-			
-			
			~.
	Teacher's Signature	Parent's	Signature
15th Tue			
15111 140.			
	Teacher's Signature	Parent's	Signature
	Change is the nature of all objective	things.	

Novemb	er 2016		
16th Wed.			
1001 (1001			
	Teacher's Signature	Parent's	Signature
17th Thur.			
1,011 111011			
-			
	Teacher's Signature	Parent's	Signature
	Necessity is the mother of invent		

Novemi	Del 2010		
18th Fri.			
-			
-			
-			
	Teacher's Signature	Parent's	Signature
21st Mon.			
-			
	Teacher's Signature	Parent's	Signature
	A good beginning makes a good en	ding.	

Novemb	er 2016		
22nd Tuo			
ZZna Tue.			
	Teacher's Signature	Parent's	Signature
23rd Wed.			
	Teacher's Signature	Parent's	Signature
	There is never a wrong time to do the r	ight thing.	

Noveml	ber 2016		
24th Thur	:		
	Teacher's Signature	Parent's	Signature
25th Fri.			
	Teacher's Signature	Parent's	Signature
	You can't get anything unless you	start.	

Noveml	ber 2016		
28th Mon			
	Teacher's Signature	Parent's	Signature
29th Tue.			
-			
-			
	Teacher's Signature	Parent's	Signature
	There is no enemy like anger	:	

Novem	ber / December 2016		
30th Wed			
Soul Wed	•		
	Teacher's Signature	Parent's	Signature
1st Thur.	_		
-			
	Teacher's Signature	Parent's	Signature
	Wrong means can ne	ver led to right ends.	

Decemb	oer 2016		
2nd Fri.			
	Teacher's Signature	Parent's	Signature
5th Mon.			
	Teacher's Signature	Parent's	Signature
	The elegance of honesty needs no ad	ornment.	

Decemb	per 2016		
6th Tue.			
	Teacher's Signature	Parent's	Signature
7th Wed.			
	Teacher's Signature	Parent's	Signature
	Life is God's gift to you. The wa	y you live it, is your gift to	o God.

Decemb	ber 2016		
8th Thur.			
0111 111011			
	Teacher's Signature	Parent's	Signature
9th Fri.	-		
	Teacher's Signature	Parent's	Signature
	Failure is the stepping stone to su	iccess.	

Decemb	oer 2016		
12th Mon	·		
	Teacher's Signature	Parent's	Signature
13th Tue.			
	Teacher's Signature	Parent's	Signature
	Cleanliness is next to godlines	s.	

Decemb	oer 2016			
14th Wed				
	Teacher's Signature		Parent's	Signature
15th Thur	·			
-				
-				
	Teacher's Signature		Parent's	Signature
		Well begun is half done.		

Decemb	er 2016	
16th Fri.		
10th F11.		
	Teacher's Signature	Parent's Signature
19th Mon		
	Teacher's Signature	Parent's Signature
	Right planning and timely execution is the	key to success.

Decemb	er 2016		
20th Tue.			
	Teacher's Signature	Parent's	Signature
21 . W. 1			
21st Wed.			
	Teacher's Signature	Parent's	Signature
	A thing of beauty is a joy forev	er.	

Decemb	oer 2016		
22nd Thu	r		
2211d Thu	•		
	Teacher's Signature	Parent's	Signature
23rd Fri.			
-			
	Teacher's Signature	Parent's	Signature
	Where there is great love there are alwa	ys miracles.	

Christmas Break				
	Sunday 25th Dece	mber 2016 to Sunday	1st Janu	ary 2017
	Teacher's Signature		Parent's	Signature
2nd Mon.				
	Teacher's Signature		Parent's	Signature
	Arise, awake	e and stop not until the goal	is reached.	

Januar	y 2017		
3rd Tue.			
210 100.			
	T. 1 . 1 . C.	D	3 .
	Teacher's Signature	Parent's	Signature
4.1 337 1			
4th Wed.			
-			
	Teacher's Signature	Parent's	Signature
	Contentment consists not in great wealth	but in few	wants.

Januar	y 2017			
5th Thur.				
	Teacher's Signature	Pa	arent's	Signature
6th Fri.				
our rri.				
	Teacher's Signature	Pa	arent's	Signature
	Ca	onfidence is the companion of s	success.	

Januar	y 2017		
9th Mon.			
	Teacher's Signature	Parent's	Signature
10.1 7			
10th Tue.			
-			
	Teacher's Signature	Parent's	Signature
	Ask and you shall receive demand as	nd vou will a	get less

Januar y	2017		
11th Wed.			
			~.
	Teacher's Signature	Parent's	Signature
10:1 551			
12th Thur.			
	Teacher's Signature	Parent's	Signature
	We cannot direct the wind but we ca		

January	/ 2017		
13th Fri.			
	Teacher's Signature	Parent's	Signature
16135			
16th Mon.			
	To a landa C'amatana	D	G:
	Teacher's Signature	Parent's	Signature
	Good leadership starts with good commu	nication wi	th people.

January	2017		
17th Tue			
17011100			
	Teacher's Signature	Parent's	Signature
18th Wed.			
	Teacher's Signature	Parent's	Signature
	Speak kind words and you will hear	kind echoes	3 .

Januar	y 2017	
19th Thu	r	
	Teacher's Signature	Parent's Signature
20th Fri.		
	Teacher's Signature	Parent's Signature
	Helping someone else is the sec	eret to happiness.

Januar	y 2017		
22 114			
23rd Mon	l		
	Teacher's Signature	Parent's	Signature
24th Tue.			
	Teacher's Signature	Parent's	Signature
	A smile is a universal languag	e which is understood arc	ound the world.

January	2017		
25th Wed.			
	Teacher's Signature	Parent's Signature	
26th Thur			
Zotii Thai			
	Teacher's Signature	Parent's Signature	
	What you are in God's gift to you, what yo	u become is your gift to God.	

Januar y	2017		
27th Fri.			
	Teacher's Signature	Parent's	Signature
30th Mon.			
	Teacher's Signature	Parent's	Signature
	To be doing good is man's most glorio	ous task.	

Januar	y / February 2017		
31st Tue.			
	Teacher's Signature	Parent's	Signature
4 . 337 1			
1st Wed.			
	Teacher's Signature	Parent's	Signature
	He conquers, who endures.		

Februa	ary 2017		
2nd Thu	r		
2110 1110			
	Teacher's Signature	Parent's	Signature
3rd Fri.			
-			
	Teacher's Signature	Parent's	Signature
	Our todays and yesterdays are the bloc	ks with which we build ou	er tomorrows.

Februa	ry 2017		
6th Mon.			
01111110111			
	Teacher's Signature	Parent's	Signature
7th Tue.			
	Teacher's Signature	Parent's	Signature
	Decide and be firm	about your goal.	

Februa	ry 2017		
8th Wed.			
-			
	Teacher's Signature	Parent's	Signature
Out TEX			
9th Thur.			
		.	
	Teacher's Signature	Parent's	Signature
	Realise the importance of time and man	age it well.	

Februar	ry 2017		
10th Fri.			
10011111			
	Teacher's Signature	Parent's	Signature
	-		
13th Mon.			
	Teacher's Signature	Parent's	Signature
	Joy is not in things, it is within	1.	

Februar	ry 2017		
141 5			
14th Tue.			
	Teacher's Signature	Parent's	Signature
15th Wed.			
	Teacher's Signature	Parent's	Signature
	Nothing is impossible if you win t	ime.	

Februa	ry 2017		
16th Thui	<u>,</u>		
	Teacher's Signature	Parent's	Signature
17th Fri.			
	Teacher's Signature	Parent's	Signature
	Never put off till tomorrow, what you ca	n do today	

Februa	ry 2017		
20th Mon			
Zoth Wion			
	Teacher's Signature	Parent's	Signature
21st Tue.			
	Teacher's Signature	Parent's	Signature
	You have to create your own opports	unities.	

February 2017		
22nd Wed.		
ZZIId Wed.		
Teacher's Signature	Parent's	Signature
23rd Thur.		
,		
-		
Teacher's Signature	Parent's	Signature
Working together works.		

Februar	ry 2017		
24th Fri.			
24ui 111.			
	Teacher's Signature	Parent's	Signature
27th Mon			
2, (11 1/1011			
	Teacher's Signature	Parent's	Signature
	Apologise quickly and graciously, anger slowly	and thoug	htfully.

Februa	ry / March 2017				
28th Tue.					
2001 100					
	Teacher's Signature	Parent's	Signature		
1st Wed.					
	Teacher's Signature	Parent's	Signature		
	Fear always springs from ignorance.				

March	2017					
2nd Thur.						
	Teacher's	Signature			Parent's	Signature
3rd Fri.						
	Teacher's	Signature			Parent's	Signature
		To convince othe	ers, you have	e to convince	e yourself.	

March	2017		
6th Mon.			
01111110111			
	Teacher's Signature	Parent's	Signature
7th Tue.			
	Teacher's Signature	Parent's	Signature
	Goals are met when we co-ordinate our efforts	with those o	f others.

March.	2017		
8th Wed.			
		ъ	
	Teacher's Signature	Parent's	Signature
0.4 (17)			
9th Thur.			
-			
	Teacher's Signature	Parent's	Signature
	Integrity is the first step to true grea	itness.	

March 2	2017		
10th Fri.			
_			
_			
	Teacher's Signature	Parent's	Signature
13th Mon	,		
	Teacher's Signature	Parent's	Signature
	The future depends on what we do in th	e present.	

March 2	2017		
14.1 7			
14th Tue.			
	Teacher's Signature	Parent's	Signature
15th Wed.			
	Teacher's Signature	Parent's	Signature
	Our greatest battles are with our own	ı minds.	

March	2017		
16th Thu	r		
	Teacher's Signature	Parent's	Signature
17th Fri.			
	Teacher's Signature	Parent's	Signature
	They can, because they think they	can.	

March	2017		
20th Mon			
	Teacher's Signature	Parent's	Signature
21 . T			
21st Tue.			
			~.
	Teacher's Signature	Parent's	Signature
	Wrong means can never led to righ	t ends.	

March 2017		
22nd Wed.		
Teacher's Signature	Parent's	Signature
23rd Thur.		
Teacher's Signature	Parent's	Signature
There is no enemy like anger.		

March 2	2017		
24th Fri.			
	Teacher's Signature	Parent's	Signature
27th Mon.			
	Teacher's Signature	Parent's	Signature
	Responsibility is the price of great	ness.	

March 2	2017		
28th Tue.			
2011 140.			
	Teacher's Signature	Parent's	Signature
20.1 11.1			
29th Wed.			
	Teacher's Signature	Parent's	Signature
	Every moment is a new chance	2.	

March	2017		
30th Thu	r		
	Teacher's Signature	Parent's	Signature
31st Fri.			
-			
	Teacher's Signature	Parent's	Signature
	Change's is the nature of all objective	ves things	

PERIOD		=				
	TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Breakfast 8	8.30 - 8.50 am					
Assembly 8	8.50 - 9.10 am					
1st period 9	9.10 - 9.45 am					
2nd period 9	9.45 - 10.20 am					
3rd period	10.20 - 10.55am					
Snack	10.55 - 11.10 am					
4th period	11.10 - 11.45 pm					
5th period	11.45 - 12.20 pm					
6th period	12.20 - 12.55 pm					
Lunch	12.55 - 1.30 pm					
7th period	1.30 - 2.05 pm					
8th period	2.05 - 2.40 pm					

Secondary		 - -	Time - Table			
PERIOD	TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Assembly	7.20 - 7.40 am					
1st period	7.40 - 8.20 am					
Snack	8.20 - 8.30 am					
2nd period	8.30 - 9.10 am					
3rd period	9.10 - 9.45 am					
4th period	9.45 - 10.20 am					
5th period	10.20 - 10.55 am					
Brunch	10.55 - 11.10 am					
6th period	11.10 - 11.45 pm					
7th period	11.45 - 12.20 pm					
8th period	12.20 - 12.55 pm					
9th period	12.55 - 1.30 pm					

Exam Portion for	Date

Exam Portion for	Date

Exam Portion for	Date

Exam Portion for	Date

Exam Portion for	Date

Exam Portion for	Date

Exam Portion for	Date

Exam Portion for	Date

Exam Portion for	Date

Declaration by Parents

Our ward Miss / Master	is a student of		
Class Div a	and either one of us (Father/Mother/Local guardian)		
will sign all her/his applications, report ca	ards etc. Our specimen signatures are as under.		
	Specimen Signature		
	Specimen Signature		
Local Guardian	Specimen Signature		
In our absence the following individual	s in the city could be contacted :		
1. Name :	2. Name		
Address :	Address :		
Phone :			
Class Teacher's Name	Class Teacher's Signature		
· ·	of the school and promise to abide by them.		
I undertake to pay the school fees as p	per the schedule given by the school.		
Signature of the Parent / Guardian]		



Field Trip Declaration

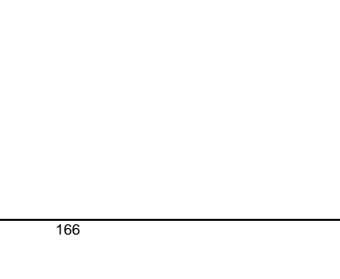
I understand that school will organize field trips during the academic year.				
I would like / not like my child Master/Miss				
studying in class to be part of such trips.				
I shall not hold the school responsible for	any untoward incident/s that may occur during the			
field trip.				
Date:				
Mother's Signature	Father's Signature			
Skill Enhance	ment Center - NOC			
This is to state that we, Mrs. / Mr				
Parents of Miss. / Mast				
Class : have no objection	on to our child availing the benefit of the Skill			
Enhancement Centre.				
Mother's Signature	Father's Signature			
Swimming No Objection Slip				
This is to state that we, Mrs. / Mr				
Parents of Miss / Mast.				
Class	have no objection to our child taking Swimming			
at the school pool.				
Mother's Signature	Father's Signature			

 $^{^{\}ast}$ The school, along with an experienced and certified coach, shall take utmost care of your child during the activity.



Travel Information Slip

Name of Ch	nild	
		_ Div :
In case of P	Pvt. Transport :	
Mode of Tra	ansport :	
Vehicle Reg	g. No. :	
Name of Dr	iver :	
School Bus	No :	
Morning Sto	op :	_Evening Stop :
Name of Pe	erson authorized to	
Pick up Chil	ld :	
Telephone N	Numbers	
Father :		
Mother :		
Emergency	:	
Any change	s in the above information will ha	ive to be given in writing to the school
office by the	e parents.	
	Mother's Signature	Father's Signature
Date:		



Travel Undertaking

(To be filled in by parents for use of two - wheeler - Std : XI & XII only)

We take the respons	ibility that our ward I	Miss/Master
•	•	will wear a helmet, carry driving license and
drive safely to school		will wear a ricilitet, earry driving license and
Name of Parent:		
Signature of the Pare	ent :	
Acknowledgment by	: Class Teacher:	
	: Principal:	
	No Ob	jection Certificate
I Shri. / Smt.		give my consent to my ward
Master/Miss		Std Div to participate in the
School will not be res	sponsible for any inj	e no objection to my child traveling for the event. uries that might happen during the travel or the event. dging, boarding and food will be borne by me.
Parent Sign. :		
Address:		
Phone No.:		
Email ID :		
to	wards travel, lodgin	eposit Rs with the sports teacher ag, boarding and food expenses of your ward. Utmost the safety of your ward.

Discipline Card

Student' Nar	me		Class	Div
Sign. of	Teacher			Sign. of Parent
Warning	1			
Warning	2			
Warning	3			
Warning	4			
Warning	5			
Suspension	from Sch	ool :		
From		to		
Sign. of	Principal			Sign. of Parent
Final Warni				
From		to		_
		_		
Sign. of	Principal	I		Sign. of Parent

APPLICATION FORM FOR BONAFIDE CERTIFICATE

Date

APPLICANT DETAILS			
Student Full Name			
2. StdSection	GR No _		
3. Caste	Sub Cast	e	
4. Father's Name			
5. Mother's Name			
6. Date of Birth (in words)			
7. Father's Mobile Number :	Email ld :		
8. Mother's Mobile Number :	Email Id	:	
Reason for Application			
Father's Signature		Mother's Signature	
Note: An amount of Rs. 50/- need	ls to be paid to t	he Accounts Department	
for the Bonafide Certificate.			
FOR OFFICE USE ONLY			
Received an amount of Rs. 50 /-toward Bonafide Certificate Charges.			
	Initials	Date	

Principal Signature

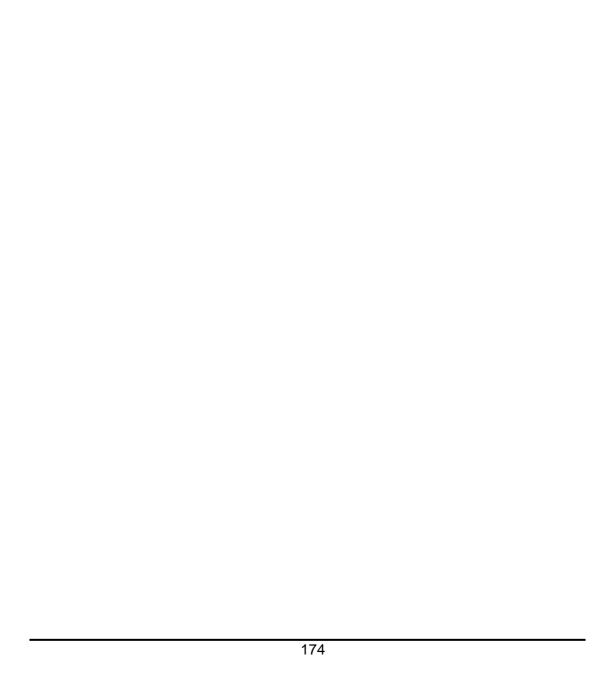


APPLICATION FORM FOR TRANSFER CERTIFICATE

Date _____

APPLICANT DETAILS						
_						
1.	Student Full Name					
2.	Name that should appear in the TC					
3.	StdSection					
4.	Father's Name					
5.						
6.	Father's Mobile Number :					
7.	Mother's Mobile Number :					
8.	Reason for Application					
	Father's Signature		Mother's Signature			
Fo	r Office Use Only					
	To be filled by the Olege Teacher					
	To be filled by the Class Teacher -					
	Attack Income state the					
	Attendance details					
	Scholastic subjects					
	Co-scholastic subjects					
		1.20.1.	Date			
		initiais	Date			
Re	ceived by					
1.	Front Office / Admin Office		Date			
2.	Library - Dues cleared	Initials	Date			
3.	Accounts office - Dues cleared	Initials	Date			
4.	Transport office - Dues cleared	Initials	Date			
5.	Food Dues cleared	Initials	Date			
6.	ERP	Initials	Date			

Principal Signature



APPLICATION FORM FOR CHANGE IN ADDRESS OR PHONE NUMBER

е
R No
1
nail ld :
nail Id :
Diary
new I - Card
ignature of the Parent

Date _____

	pplicant's Cl				
1.	Student Name				
2.	Std	Section	GR No		
3.	Father's Name				
4.	Mother's Name				
5.	New Address _				
	_		Pin		
6.	Father's Mobile I	Number :			
7.	Mother's Mobile	Number : I			
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8.	Subsequent to the	ne aforementioned changes we hav			
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8.	Subsequent to the a. Made change b. Made change	ne aforementioned changes we hav anges in our child's Almanac / Scho anges in our child's I - card / Issued	ol Diary a new I - C		
8.	Subsequent to the a. Made cha	ne aforementioned changes we hav anges in our child's Almanac / Scho anges in our child's I - card / Issued	ol Diary a new I - C	ard	
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