



Ref.: INS/CIR/PAR/17-18/004

Date: 20th April, 2017

Dear Parents,

As we bid adieu to the fond memories, experiences and challenges of the year 2016-2017, we look forward to the excitement that the year 2017-2018 may hold for us.

It's going to be a great year, full of new ideas, new activities and new discoveries for all at INS.

A few highlights of the programs for the coming year.

1. This year the school has switched over to NCERT text books. Although Private and Non-Aided schools are not bound to use the NCERT books, we at Indira hope to get the best out of it.

To uphold and improve the quality of teaching/learning experiences of the students, the school has struck a balance by introducing quality workbooks to support and supplement NCERT text books. This approach will definitely enhance the students' understanding of a concept as it will help him/her relate to the environment around him/her. And we all know that quality comes at a price.

2. It gives us great pleasure to share with you that INS is the 4th school in India to implement the globally renowned "The Leader in Me" program. We are now a part of the Elite 3000 schools across the globe to implement the "The Leader in Me". This program empowers students with leadership and life skills they need to thrive in the 21st century. This program is brought to us by Franklin Covey. Their signature program, that many of you must have heard or read of is the "Seven Habits of Highly Effective People". We hope this process delivers measurable results in student leadership, school culture and academics.

3. Procedure to approach CEP or the Chairperson

For the smooth functioning of the school the following procedures need to be followed by the parents.

- a. Any queries/concerns related to your ward should be first discussed with the class teacher.
- b. Any concerns related to a particular subject to be first discussed with the subject teacher, if it is not resolved you may approach the respective HODs via mails. The mails to be sent to info@indiranationalschool.ac.in, & need to be addressed to the Subject Head. For example HOD-English (Primary/Secondary)
- c. If more clarification is needed then you may approach the respective Principals.
- d. In case of any serious issues the Principal will try to resolve the matter, in case it is required the Principal will take the matter to CEP.
- e. All concerns can be resolved, and they should be resolved in the school itself, for we all are a part of one big family i.e. the INS family.
- f. If the CEP deems the matter serious, then the CEP will take the matter to the Chairperson.

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4. To overcome time crunch and show the way forward to become a part of 'Digital India', the orientations henceforth will be uploaded on the school web site. You can view the same from the comfort of your home after 21st April 2017. Please feel free to send us your queries if any at 'info@indiranationalschool.ac.in'. Happy Viewing!
5. To free you from the hassles of buying materials throughout the year for art/craft, CCA activities, subject activities etc., the school has always arranged to provide the necessary materials to the students, the charges for which are paid at the beginning of the academic year along with the note book set.
6. **Private Pick-up:** The students will be escorted by teachers to the main gate; the parents are requested to pick up their wards from the main gate only. This is being done to streamline the dispersal and avoid delays.
7. **Meeting the staff members:** Parents can meet the staff members only on 4th Saturday between 9:00 am to 11:00 am. All urgent matters could be addressed via school email.
8. **Food and Transport:** For concerns related to food and transport parents are requested to approach the respective service providers.
9. Parents, we would like to reiterate the fact that we are a private unaided Institute which provides the facility of Quality School Education in accordance to our perceptions for the students whose parents are ready to pay the prescribed fees. A handful of parents (not the E.P.T.A) has approached the DFRC with complaints regarding fees. The matter is subjudice, hence parents are expected to pay the prescribed fees as per **Circular No. INS/ CIR/PAR/16-17/014** dated **14th November, 2016**. Do not get swayed by What's App and other messages. You are the best judge to decide what you can and should do as it is about your ward's future.

We look forward to your continued support and co-operation in all our endeavours to achieve our common goal i.e. success of our students.

Mrs. Geeta Pillai
(Chief Executive Principal)
Indira National School
Tathawade