



**INDIRA NATIONAL SCHOOL, TATHAWADE**



Ref : INS/CIR/PAR/19/2017-18

Date: 4/12/2017

Dear Parent,

As a part of streamlining the administrative processes of Indira National School, the school Management has put forth the following policies to be implemented from the academic year 2018-19. This change is necessary to accommodate all INS students in one campus.

**SCHOOL TIMINGS:**

1. Grade I : 11.30 a.m to 4.30 p.m
  2. Grades II to V : 8.30 a.m to 2.00 p.m.
  3. Grades VI to XII : 7.15 a.m. to 12.30 p.m.
- 2<sup>nd</sup> and 4<sup>th</sup> Saturdays will be working days for all the grades.
  - 1<sup>st</sup> Saturday will be for monthly Parent teacher interaction.

**FINAL EXAM:**

The schedule of the year ending exam will be declared once the Board Exam schedule is shared by CBSE.

**SUMMER BREAK :**

- Secondary: 5<sup>th</sup> May 2018 to 10<sup>th</sup> June 2018. ( both dates inclusive)
- Primary: 28<sup>th</sup> April 2018 to 10<sup>th</sup> June 2018. ( both dates are inclusive)
- School Re-opens on 11<sup>th</sup> June, 2018 (Monday)

Looking forward to your co-operation.

Regards,

**Mrs. Geeta Pillai**  
**Chief Executive Principal**  
**Indira National School**  
**Tathawade**

**(Dr. Tarita Shankar)**  
**Founder Secretary &**  
**Chief Managing Trustee**  
**Shree Chanakya Education Society**  
**Pune**