

**INDIRA NATIONAL SCHOOL**

**TATHAWADE, PUNE**

**Circular (Std. XII)**

Date: 18/01/2018

Dear Parents,

Please take note of the following points

1. Students need to attend school till **Wednesday, 31<sup>st</sup> Jan, 2018**
2. Special Assembly has been organized for grades X and XII students on **Monday 22<sup>nd</sup> Jan, 2018**. Students are required to be present for the same in regular school uniform.
3. The school has organized farewell function for grades X and XII on **Saturday 10<sup>th</sup> Feb, 2018** between **4:00pm and 6:00pm**. Formal invite will be sent by mail. Parents to drop and pick their wards from school. Students will not be permitted to leave school by cabs and other transport.
4. Board Practical Dates will be mailed soon after the confirmation of the same. Students are expected to be in complete, neat and pressed uniform on practical days. Carrying ID cards and projects is mandatory. Time schedule of practical should be followed strictly.
5. Students are required to arrange for their conveyance on all **board practical days**. School buses will be available at regular school timings.
6. Bus service will be available on the days of written Board Examination from INS to Exam Centre and back to INS.
7. Parents to drop students at **8:30am** and pick them up at **2:00pm** from INS campus on **board Exam days**. Interested students to give their names to their respective Class Teachers on the day of the farewell (**10<sup>th</sup> Feb**)
8. Students who have opted for school food will be provided morning snacks during board exam days.
9. Admit cards will be issued to students on **Monday, 26<sup>th</sup> of Feb 2018** between **9:00am and 11:00am**
10. All types of fee e.g. School, Bus, and Canteen to be paid latest by **Saturday, 20<sup>th</sup> of Jan, 2018**.
11. Last date for submission of school library books is **Friday, 13<sup>th</sup> April, 2018**. Undertaking for the same will be taken in the month of January.

**Mrs. Geeta Pillai**

**(Chief Executive Principal)**

**Indira National School.**